



City & County of San Francisco

# HEALTH SERVICE BOARD

1145 Market Street ♦ Suite 200 ♦ San Francisco, CA 94103

## M E M B E R S H I P   R U L E S   C O M M I T T E E

### Notice and Agenda

Special Meeting

Tuesday, January 12, 2010

2:30 P.M.

City Hall, Room 416  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94103

- Call to order
- Roll call                      Committee Chair Sharon Ferrigno  
   Committee Member, Karen Breslin  
   Committee Member Claire Zvanski
- 01122010MR-01    Action item                      Change in implementation of March 2009 amendment to Membership Rules and Regulations changing coverage period from the current semi-monthly schedule to a monthly schedule as of July 2010 (Catherine Dodd)  
  
   Staff recommendation: Approve implementation date change.  
  
   Documents provided to Board prior to meeting: None.  
  
   Public comments:  
  
   Action:

□ 01122010MR-02 Action Item

Additions and clarifying editorial changes to Membership Rules and Regulations, including the following:

- Clarification of commencement of some coverage periods;
- Change coverage effective date of spouses, domestic partners and adopted children;
- New coverage periods to take effect in July 2010;
- Requirement of Social Security Numbers as condition of eligibility for members and dependents;
- Clarification of "imputed income" under definition of marriage and domestic partner;
- Requirement that employee premium payments must be paid by due date;
- Clarification of eligibility of children under 18, 18 to 25, disabled children over 25 and children in school;
- Addition of definition of surviving spouse/domestic partner;
- Change in delinquency grace period;
- Addition of sections on election to participate in HSS and terminate participation in HSS; and
- Addition of specific time frames, steps and conditions in grievance procedure.

(Catherine Dodd)

Staff recommendation: Approve changes to Membership Rules.

Documents provided to Board prior to meeting:  
Revised Membership Rules and Regulations.

Public comments:

Action:

- 01122010MR-03      Action Item      Amendments to Membership Rules and Regulations to re-order and make minor editorial changes to Rules amended August 2007 and encompassed in March 2009 Rules, as amended (Catherine Dodd)

Staff recommendation: Approve amendments.

Documents provided to Board prior to meeting:  
Revised Membership Rules.

Public comments:

Action:
- 01122010MR-04      Discussion item      Opportunity to place items on future agendas

Public comments:
- 01122010MR-05      Discussion item      Opportunity for the public to comment on any matters within the Board's jurisdiction

Public Comments:
- Adjourn

## Summary of Health Service System Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Administrative Services Manager, Laini K. Scott for further assistance at (415) 554-1727.

**Health Service Board and the Health Service System Web Site: <http://www.myhss.org>**

### Disability Access

The meeting will be held at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Administrative Services Manager, Laini K. Scott, at (415) 554-1727 or by email at [laini.scott@sfgov.org](mailto:laini.scott@sfgov.org) at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

### Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

### Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

### Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-1727 or email at [laini.scott@sfgov.org](mailto:laini.scott@sfgov.org).