

**ANNUAL BOARD CALENDAR REPORTS  
AND AGENDA ITEMS**

MONTH	REPORTS
July	<ul style="list-style-type: none"> <li>• No meeting</li> </ul>
August	<ul style="list-style-type: none"> <li>• Appointment of HSB committee chairs and members</li> <li>• Review/approval of annual statement of purpose</li> <li>• Approval of Strategic Plan, Demographics</li> <li>• Governance Committee meeting</li> </ul>
September	<ul style="list-style-type: none"> <li>• Rates and Benefits calendar</li> <li>• Review of preliminary self-funded plans premium equivalents and projected contributions (Mercer)</li> </ul>
October	<ul style="list-style-type: none"> <li>• Rates and Benefits (Oct. – Jan.)</li> <li>• Initiate Director Performance Evaluation</li> <li>• Dashboard Presentation</li> <li>• Annual Health Fair</li> </ul>
November	<ul style="list-style-type: none"> <li>• Rates and Benefits</li> <li>• Review of Audited Financial Statements</li> </ul>
December	<ul style="list-style-type: none"> <li>• Rates and Benefits</li> <li>• Annual Report</li> <li>• Communications Budget</li> <li>• Complete Director’s evaluation for January budget planning</li> </ul>
January	<ul style="list-style-type: none"> <li>• Rates and Benefits – Approve rates</li> <li>• Approve 10-County Survey</li> <li>• HSS Budget approval for submission to Controller</li> <li>• Rules Committee meeting</li> </ul>

February	<ul style="list-style-type: none"> <li>• Strategic Plan status</li> <li>• Education Seminar</li> <li>• Dashboard Presentation</li> </ul>
March	<ul style="list-style-type: none"> <li>• Initiate HSB self-evaluation process</li> <li>• Vendor performance evaluations (staggered 3-year period)</li> </ul>
April	<ul style="list-style-type: none"> <li>• No meeting (Open Enrollment)</li> </ul>
May	<ul style="list-style-type: none"> <li>• Board self-Evaluation (complete)</li> <li>• Governance Committee Meeting</li> <li>• HSB Election (?)</li> </ul>
June	<ul style="list-style-type: none"> <li>• HSB Officer Elections – President/Vice President</li> <li>• Governance compliance report</li> <li>• Dashboard</li> </ul>