

# Open Enrollment April 1-30, 2010



**Choose the Health Plan That's Best For You.**

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## Things You Can Do During Open Enrollment

Open Enrollment is your annual opportunity to make changes to your health benefit elections without qualifying event requirements. Any changes you make during Open Enrollment will take effect on July 1, 2010.

- Elect a different medical and/or dental plan.
- Add or drop dependents from medical and/or dental coverage.
- Enroll or re-enroll in a 2010-2011 Healthcare and/or Dependent Care Flexible Spending Account.

## Submit Your Open Enrollment Application No Later Than 5:30PM, April 30, 2010

Open Enrollment applications for Plan Year 2010-2011 must be received by HSS no later than April 30, 2010, 5:30PM. Applications can be delivered to HSS in person, sent through the mail or transmitted by fax. Remember - if you are enrolling new dependents you must provide required eligibility documentation with your application. You can find PDF versions of Open Enrollment Applications, Benefits Guides, Evidence of Coverage (EOC) documents, Summaries of Benefits, Vendor Report Cards and other information on [myhss.org](http://myhss.org).

## Open Enrollment Events

No appointment is necessary for an in-person consultation at the HSS office.

### Health Service System

1145 Market Street, 2nd Floor  
San Francisco

April 1-16, 2010

Monday - Friday  
8:00AM to 5:00PM

April 19-30, 2010

Monday - Friday  
7:30AM to 5:30PM

Plan vendors on-site  
April 19-30, 2010

You can drop-off your applications at the locations below. There are also limited appointments available with HSS analysts. Call (415) 554-1750 to schedule an appointment.

### San Francisco Airport

Terminal 1, Conf Rm B

April 5, 2010

9:00AM-4:00PM

### 850 Bryant

6th Floor Auditorium

April 7, 2010

8:30AM-4:00PM

### Laguna Honda Hospital

Room B-104

April 12, 2010

8:30AM-4:00PM

### San Francisco City Hall

Room 421

April 6, 2010

9:00AM-4:00PM

### San Francisco General Hospital

Carr Auditorium

April 9, 2010

8:30AM-4:00PM

## Take Advantage Of Ineligible Dependent Amnesty!

Are you covering an ex-spouse or partner on your plan? Did you forget to disenroll a child who turned age 25? HSS Rules state that a member will be held responsible for the costs of all health premiums and medical service provided, dating back to the date of a dependent's initial ineligibility. Avoid incurring penalties from the dependent audits that are being planned for later this year. **Drop ineligible dependents during April 2010 Open Enrollment** and HSS will give you amnesty from penalties. Call HSS at (415) 554-1750 if you have questions about eligibility.