



City & County of San Francisco

# HEALTH SERVICE BOARD

1145 Market Street ♦ Suite 200 ♦ San Francisco, CA 94103

## Notice and Agenda

Regular Meeting

Thursday, March 13, 2008

1:00 PM

City Hall, Room 416  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94103

- Call to order
- Pledge of allegiance
- Roll call            President Karen Breslin  
                         Vice President Claire Zvanski  
                         Commissioner James Deignan  
                         Supervisor Sean Elsbernd  
                         Commissioner Scott Heldfond  
                         Commissioner Sharon Johnson  
                         Commissioner Mitch Katz, M.D.
- 03132008-01    Action item            Approval (with possible modifications) of the minutes  
   of the meeting set forth below:
  - Special Meeting of February 12, 2008
  - Closed Session of February 14, 2008
  - Regular Meeting of February 14, 2008Staff recommendation: approve minutes.  
Documents provided to Board prior to meeting:  
Draft minutes.  
Public comments:  
Action:

- 03132008-02 Discussion item **President's report** (President Breslin)

Documents provided to Board prior to meeting:  
None.

Public comments:
- 03132008-03 Discussion Item **Update regarding approval by Board of Supervisors of Rates and Benefits package for Plan Year 2008-2009** (Supervisor Elsbernd)

Documents provided to Board prior to meeting:  
None.

Public comments:
- 03132008-04 Discussion item **Management team updates:**

  - Open enrollment preparations and timeline (Jeff Hildebrant)
  - Open enrollment communications (Rosemary Passantino)
  - Vendor contracting and performance management updates (Robin Courtney)

Documents provided to Board prior to meeting:  
Open enrollment payroll stuffer, new open enrollment application and sample benefits guide cover page.

Public comments:
- 03132008-05 Discussion item **Financial reports and forecast as of January 31, 2008 for Plan Year 2007-2008 and General Fund budget update for Fiscal Year 2008-2009** (Tess Navarro)

Documents provided to Board prior to meeting:

  1. Report for General Administrative Fund; and
  2. Report for Trust Fund.

Public comments:
- 03132008-06 Action item **Resolution commending Bart Duncan, HSS Executive Director, for his outstanding performance** (President Breslin)

Documents provided to Board prior to meeting:  
Resolution

Public comments:

Action:

- 03132008-07 Discussion item Report on network and health plan issues (if any)  
(Respective plan representatives)  
Public comments:
- 03132008-08 Discussion item Opportunity to place items on future agendas  
Public comments:
- 03132008-09 Discussion item Opportunity for the public to comment on any  
matters within the Board's jurisdiction  
Public comments:
- 03132008-10 Action item **PUBLIC EMPLOYEE APPOINTMENT:** Vote on whether  
to hold closed session regarding appointment of an  
interim Health Service System Executive Director  
and recruitment of new Executive Director (President  
Breslin)  
Staff recommendation: Hold closed session.  
Documents provided to Board prior to meeting:  
None.  
Public Comment on all Matters Pertaining to the  
Closed Session:  
Action:

Closed session pursuant to Government Code Section 54957.(b)(1) and  
San Francisco Administrative Code Section 67.10(b)

- 03132008-11 Discussion with possible action **PUBLIC EMPLOYEE APPOINTMENT:** Discussion and  
possible action to appoint an interim Health Service  
System Executive Director (President Breslin)  
Documents provided to Board prior to meeting:  
None.  
Public Comment:  
Action:

## Reconvene in Open Session

- 03132008-12      Discussion with possible action      Vote to elect whether to disclose any or all discussion held in Closed Session (San Francisco Administrative Code 67.12) (President Breslin)  
  
Public Comments:  
  
Action:
- 03132008-13      Discussion with possible action      Discussion and possible action regarding recruitment plan and criteria for the Health Service System Executive Director position, including whether to recruit an interim Executive Director.  
  
Documents provided to Board prior to meeting: None.  
  
Public comments:  
  
Action:

Adjourn

## Summary of Health Service System Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Administrative Services Manager, Laini K. Scott for further assistance at (415) 554-1727.

**Health Service Board and the Health Service System Web Site: <http://www.myhss.org>**

## Disability Access

The meeting will be held at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Administrative Services Manager, Laini K. Scott, at (415) 554-1727 or by email at [laini.scott@sfgov.org](mailto:laini.scott@sfgov.org) at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

## Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

## Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.