



City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street + Suite 200 + San Francisco, CA 94103

NOTICE AND AGENDA

Regular Meeting

Thursday, September 13, 2007

1:00 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL President Karen Breslin
 Vice President Claire Zvanski
 Commissioner James Deignan
 Supervisor Sean Elsbernd
 Commissioner Scott Heldfond
 Commissioner Sharon Johnson
 Commissioner Mitch Katz, M.D.

09132007-01 ACTION ITEM APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW:

- Regular Meeting of August 9, 2007
- Special Rules Committee Meeting of February 22, 2007

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Board prior to meeting: Draft minutes.

PUBLIC COMMENTS:

ACTION:

- **09132007-02** **DISCUSSION
ITEM** **PRESIDENT’S REPORT** (*President Breslin*)
Documents provided to Board prior to meeting: None.
PUBLIC COMMENTS:
- **09132007-03** **DISCUSSION
ITEM** **MANAGEMENT TEAM UPDATES:**
- Enhanced Demographic Report as of July 1, 2007 (*Rosemary Passantino*)
 - Upcoming Maximize Your Benefits Fair : October 30 & 31 (*Rosemary Passantino*)
 - Results of 2007 On-line Member Survey (*Rosemary Passantino*)
 - Financial audit preparations and timetable for Fiscal Year 2006-2007 (*Tess Navarro*)
 - Status of financial reports for Fiscal Year 2007-2008 (*Tess Navarro*)
 - Status report on contracts for current vendors (*Robin Courtney*)
- Documents provided to Board prior to meeting: Member Demographic Update, Member Survey Report and Meeting Calendar.*
PUBLIC COMMENTS:

MEMBERSHIP RULES COMMITTEE MATTERS

- **09132007-04** **ACTION ITEM** **AMENDMENT TO MEMBERSHIP RULES AND REGULATIONS TO REFER TO BOARD GOVERNANCE POLICIES ADOPTED ON MARCH 8, 2007, AND TO ELIMINATE CONFLICTING PROVISIONS** (*Committee Chair Zvanski*)
- COMMITTEE RECOMMENDATION: Approve amendment.
Documents provided to Board: See form of amendment approved by Committee at its meeting of August 30, 2007).
PUBLIC COMMENTS:
ACTION:

□ **09132007-05** **ACTION ITEM** **AMENDMENT TO MEMBERSHIP RULES AND REGULATIONS TO CROSS-REFERENCE SECTION 125 PLAN AND MOVE CURRENT SECTION 125 PROVISIONS TO SEPARATE DOCUMENT** (*Committee Chair Zvanski*)

COMMITTEE RECOMMENDATION: Approve amendment.

Documents provided to Board: See form of amendment approved by Committee at its meeting of August 30, 2007).

PUBLIC COMMENTS:

ACTION:

□ **09132007-06** **ACTION ITEM** **AMENDMENT TO MEMBERSHIP RULES AND REGULATIONS TO CHANGE ELIGIBILITY AND COVERAGE PERIODS FOR CERTAIN PARTICIPATING EMPLOYERS FROM BIWEEKLY TO BIMONTHLY AS FOLLOWS:** (*Committee Chair Zvanski*)

- City and County of San Francisco, effective as of 2008-2009 Plan Year
- San Francisco Superior Court, effective as of 2008-2009 Plan Year
- San Francisco City College, effective as of 2005-2006 Plan Year

COMMITTEE RECOMMENDATION: Approve amendment.

Documents provided to Board: See form of amendment approved by Committee at its meeting of August 30, 2007).

PUBLIC COMMENTS:

ACTION:

REGULAR MATTERS

□ **09132007-07** **DISCUSSION ITEM** **UPDATE ON HSS WELLBEING PROJECT** (*Bart Duncan and Mercer Team*)

Documents provided to Board prior to meeting: Overview prepared by Mercer Team.

PUBLIC COMMENTS:

- **09132007-08** **DISCUSSION
ITEM** **UPDATE ON POLICY REGARDING RATE-SETTING FOR
SELF-FUNDED PLANS OR PLAN COMPONENTS AND
TRUST FUND RESERVES** (*Mercer Team*)
- Documents provided to Board: Overview prepared by Mercer
Team.*
- PUBLIC COMMENTS:
- **09132007-09** **ACTION ITEM** **REPORT ON RESULTS OF VENDOR PERFORMANCE
APPRAISAL OF EMPLOYEE BENEFIT SPECIALISTS
(EBS) AND APPROVAL OF VENDOR REPORT CARD**
(*Robin Courtney*)
- Documents provided to Board prior to meeting: EBS Report Card.*
- PUBLIC COMMENTS:
- ACTION:
- **09132007-10** **DISCUSSION
ITEM** **REPORT ON NETWORK AND HEALTH PLAN ISSUES (IF
ANY)** (*Respective Plan Representatives*)
- *Blue Shield*
 - *Health Net*
 - *Kaiser*
 - *United HealthCare (City Health Plan)*
- Documents provided to Board prior to meeting: None.*
- PUBLIC COMMENTS:
- **09132007-11** **DISCUSSION
ITEM** **UPDATE ON ACTIVITIES OF CITYWIDE COMMITTEE
CREATED PURSUANT TO MOUS TO DEVELOP
RECOMMENDATIONS ON HOW TO FUND RETIREE
HEALTH BENEFITS IN LIGHT OF GASB
STATEMENT 45** (*Employee Relations Division Representative*)
- Documents provided to Board prior to meeting: None.*
- PUBLIC COMMENTS:
- **09132007-12** **DISCUSSION
ITEM** **RESOLUTION COMMENDING HEALTH SERVICE
SYSTEM OPERATIONS TEAM MEMBER ANTOINETTE
CANDELARIA UPON HER RETIREMENT** (*Bart Duncan*)
- STAFF RECOMMENDATION: Adopt draft resolution.
- Documents provided to Board prior to meeting: Draft resolution.*
- PUBLIC COMMENTS:
- ACTION:

- 09132007-13** **DISCUSSION
ITEM** **OPPORTUNITY TO PLACE ITEMS ON FUTURE
AGENDAS**
PUBLIC COMMENTS:

- 09132007-14** **DISCUSSION
ITEM** **OPPORTUNITY FOR THE PUBLIC TO COMMENT ON
ANY MATTERS WITHIN THE BOARD’S JURISDICTION**
PUBLIC COMMENTS:

- ADJOURN**

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board’s jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Administrative Services Manager, Laini K. Scott for further assistance at (415) 554-1727.

HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE
<http://www.myhss.org>

DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Administrative Services Manager, Laini K. Scott, at (415) 554-1727 or by email at laini.scott@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City’s effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact [Adele Destro](#) by mail to [Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689](#); by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2200; fax (415) 581-2317; web site www.sfgov.org/ethics.

SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its’ committee meetings.
 - The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
 - The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.
- The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.