



City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

MINUTES

Regular Meeting

Thursday, February 8, 2007

1:00 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL President Karen Breslin
 Vice President James Deignan
 Supervisor Sean Elsbernd
 Commissioner Scott Heldfond
 Commissioner Sharon Johnson
 Commissioner Mitch Katz, M.D., *Arrived 1:27 P.M.*
 Commissioner Claire Zvanski

**02082007-01 ACTION ITEM APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE
MINUTES OF THE FOLLOWING MEETINGS:**

- Regular Meeting of January 11, 2007
- Special Meeting of January 16, 2007

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Board prior to meeting: Draft minutes.

PUBLIC COMMENTS: None.

ACTION: Motion was moved and seconded by the Board to approve the regular meeting minutes of January 11, 2007 and special meeting minutes of January 16, 2007. Motion passed 6-0.

□ 02082007-02 **DISCUSSION
ITEM**

PRESIDENT’S REPORT (Karen Breslin)

Documents provided to Board prior to meeting: None.

- President Breslin asked Supervisor Elsbernd to update the Board on the Health Service System’s Rates and Benefits approval process by the Board of Supervisors.
- Supervisor Elsbernd reported that the rates approved by the Health Service Board will be presented to the Budget and Finance Committee of Board of Supervisors on February 21, 2007 instead of **February 14**, due to requests from the Budget Analyst’s Office for information.

PUBLIC COMMENTS: None.

□ 02082007-03 **DISCUSSION
ITEM**

MANAGEMENT TEAM UPDATES:

- Governance Project Update *(Bart Duncan)*
*Next Rules Committee Meeting:
February 22, 2007, 10:00 am
City Hall, Room 416*
- Update on New Telephone System and Plans for Service Enhancement *(Bart Duncan)*
- Status of Annual Approval Process of Rates and Benefits Package at Board of Supervisors *(Bart Duncan)*
- Marketing and Communications Update, including Open Enrollment Planning *(Christopher Clarke)*

Documents provided to Board prior to meeting: None.

- Bart Duncan reported the following:
 - Beginning February 20, 2007, the Health Service System’s telephone hours will be increased by 45 minutes each day. The new telephone hours will be: 8:30 a.m. – 11:30 a.m. and 1:30 p.m. – 4:15 p.m.
 - Christopher Clarke’s departure as Communications and Marketing Manager will be on February 16, 2007.
- Christopher Clarke reported on the following projects:
 - A newsletter highlighting Open Enrollment and other Health Service

System information will be sent to all members who do not receive payroll stuffers (i.e., retirees, San Francisco Unified School District and Community College District). This newsletter also encourages members to supply e-mail addresses to the Health Service System and register for e-updates on matters of importance to members.

- Approximately 300 Health Net members will receive an e-mail notifying them of the discontinuance of the Health Net Plan for the 2007-2008 Plan Year.
- A payroll stuffer will be included in March 6, 2007 pay checks announcing Open Enrollment and the discontinuance of the Health Net Plan.
- The Open Enrollment booklets are near completion.

- Dr. Katz arrived during this segment.

PUBLIC COMMENTS: Claire Dunn, retired City employee, commended Mr. Clarke on his good work regarding communications and the Health Fair.

Dennis Kruger, San Francisco Firefighters Local 798 representative, expressed his opinion that the City wants a larger share of the Health Service System's trust fund money.

BUDGET AND FINANCE COMMITTEE MATTERS

- **02082007-04** **ACTION ITEM** **OVERVIEW OF DEPARTMENTAL ADMINISTRATIVE BUDGET PROPOSAL FOR FISCAL YEAR 2007-2008** (Sharon Johnson)
- COMMITTEE RECOMMENDATION: Approve proposal.
- Documents provided to Board prior to meeting: Overview of Administrative Budget approved by Committee on January 25, 2007.*
- Committee Chair Johnson reported on the Budget and Finance Committee meeting held on January 25, 2007, at which the Departmental Administrative Budget was approved.
- PUBLIC COMMENTS: None.
- Action: Motion was moved and seconded by the Board to approve the Departmental Administrative Budget, replacing the word “deleted” with “defunded” regarding the two 1210 positions. Motion passed 7-0.

REGULAR MATTERS

- **02082007-05** **ACTION ITEM** **APPROVAL OF FINANCIAL REPORTS FOR DECEMBER 2006** (Tess Navarro)
- STAFF RECOMMENDATION: Approve reports.
- Documents provided to Board prior to meeting: (1) Draft report for the General Administrative Fund; and (2) Draft report for the Charter Benefits and the Non-Charter Benefits Funds.*
- PUBLIC COMMENTS: None.
- Action: Motion was moved and seconded by the Board to approve the financial reports for December 2006. Motion passed 7-0.
- **02082007-06** **ACTION ITEM** **DETERMINATION OF DEFAULT PLAN FOR PLAN YEAR 2007-2008 FOR THOSE HSS MEMBERS CURRENTLY ENROLLED IN A HSS HEALTH NET PLAN WHO FAIL TO SELECT A NEW HSS MEDICAL PLAN DURING OPEN ENROLLMENT** (Bart Duncan)
- STAFF RECOMMENDATION: Select the default plan recommended in the report referenced below.
- Documents provided to Board prior to meeting: Report prepared by Mercer.*

- Rhys Evans of Mercer presented a PowerPoint illustration recommending the City Plan as the default plan for employees and retirees in the 2007-2008 Plan Year.

Public Comments: Tom Epstein, Blue Shield Vice President of Public Affairs, recommended that the Board select Blue Shield as the default plan for Plan Year 2007-2008.

Ed Warshauer, SEIU 790 representative, urged the Board to select Blue Shield as the default plan.

John Madden, retired City employee, stated that the Charter supports selecting the City Plan as the default plan.

Action: Motion was moved and seconded by the Board to accept the report prepared by Mercer, recommending the City Plan as the default plan for Plan Year 2007-2008. Motion passed 4-3. President Breslin and Commissioners Deignan, Johnson and Zvanski voted in favor of the motion; Commissioners Elsbernd, Heldfond and Katz voted against the motion.

□ **02082007-07** **DISCUSSION
ITEM**

**UPDATED STATUS REPORT ON CONTRACTS FOR
CURRENT VENDORS TO THE HEALTH SERVICE
SYSTEM (Erik Rapoport)**

Documents provided to Board prior to meeting: None.

- Erik Rapoport reported that most of the contracts have been finalized and have been delivered to the Health Service System for signature.

PUBLIC COMMENTS: None.

□ **02082007-08** **DISCUSSION
ITEM**

**REPORT ON NETWORK AND HEALTH PLAN ISSUES (IF
ANY) (Respective Plan Representatives)**

- *Blue Shield*
- *Health Net*
- *Kaiser*
- *United HealthCare (City Health Plan)*

Documents provided to Board prior to meeting: None.

PUBLIC COMMENTS: None.

□ **02082007-09** **DISCUSSION
ITEM**

OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS

PUBLIC COMMENTS:

- **02082007-10** **DISCUSSION
ITEM**

**OPPORTUNITY FOR THE PUBLIC TO COMMENT ON
ANY MATTERS WITHIN THE BOARD'S JURISDICTION**

PUBLIC COMMENTS: Claire Dunn, retired City employee, asked the Board to consider options that would extend prescription coverage from 30 days to 45 or 90 days.

Joanne Haggerty, Kaiser representative, reported that Kaiser offers a 100-day supply of medication for three co-payments and a mail order 100-day supply of medication for two co-payments. She has provided Mr. Duncan with a list of frequently asked questions regarding Kaiser's prescription benefits.

- **ADJOURN: 2:43 P.M.**

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Administrative Services Manager, Laini K. Scott for further assistance at (415) 554-1727.

HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE

<http://hss.sfgov.org>

DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Administrative Services Manager, Laini K. Scott, at (415) 554-1727 or by email at laini.scott@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact [Adele Destro](#) by mail to [Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689](#); by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2200; fax (415) 581-2317; web site www.sfgov.org/ethics.

SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its' committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.