



City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

NOTICE AND AGENDA

Regular Meeting

Thursday, December 8, 2005
1:00 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL President Scott Heldfond
 Vice President James Deignan
 Commissioner Karen Breslin
 Supervisor Sean Elsbernd
 Commissioner Sharon Johnson
 Commissioner Mitch Katz, M.D.
 Commissioner Claire Zvanski

12082005-01 ACTION ITEM APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

- Regular Meeting of November 10, 2005

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Board prior to meeting: Draft minutes.

PUBLIC COMMENTS:

ACTION:

- **12082005-02** **DISCUSSION ITEM** **PRESIDENT’S REPORT** (Scott Heldfond)
Documents provided to Board prior to meeting: None.
 PUBLIC COMMENTS:

- **12082005-03** **DISCUSSION ITEM** **DIRECTOR’S REPORT** (Bart Duncan):

 - Update on Governance Project
 - Update on RFP for COBRA Administration Services
 - Coordination with Partner Employers
 - Coordination with Department of Human Resources and San Francisco Employees’ Retirement System
 - Update on Current HSS Phone and Front Counter Service

Documents provided to Board prior to meeting: None.
 PUBLIC COMMENTS:

RULES COMMITTEE MATTERS

- **12082005-04** **ACTION ITEM** **APPROVAL OF AMENDMENT TO PARTS II.A.2 AND II.B.1(a) OF HSS RULES AND REGULATIONS, TO BE EFFECTIVE AS OF JULY 1, 2006, ELIMINATING THE ABILITY OF A MEMBER TO BE ENROLLED IN TWO DIFFERENT BENEFIT PLANS, AS BOTH A MEMBER AND AS A DEPENDENT OF A MEMBER** (Claire Zvanski)

COMMITTEE RECOMMENDATION: Approve Amendment.

Documents provided to Committee prior to meeting: Proposed Amendment.

PUBLIC COMMENTS:

ACTION:

- 12082005-05 ACTION ITEM **APPROVAL OF AMENDMENT TO PART II.B.2(i), TO BE EFFECTIVE AS OF JULY 1, 2006, ELIMINATING THE ABILITY OF TWO MEMBERS TO ENROLL A COMMON DEPENDENT IN TWO DIFFERENT BENEFIT PLANS, AS A DEPENDENT OF EACH MEMBER** (Claire Zvanski)

COMMITTEE RECOMMENDATION: Approve Amendment.

Documents provided to Committee prior to meeting: Proposed Amendment.

PUBLIC COMMENTS:

ACTION:

RATES & BENEFIT COMMITTEE MATTERS - (2/3 APPROVAL REQUIRED)

- 12082005-06 ACTION ITEM **DETERMINATION OF VISION CARE RATES AND BENEFITS FOR PLAN YEAR 2006-2007** (Karen Breslin)

COMMITTEE RECOMMENDATIONS:

1. Make no changes to plan design.
2. Provide all vision care through VSP with extended rate guarantee through June 30, 2007.

Documents provided to Committee prior to meeting: None.

PUBLIC COMMENTS:

ACTION:

- 12082005-07 **ACTION ITEM** **DETERMINATION OF DENTAL RATES AND BENEFITS FOR ACTIVE EMPLOYEES FOR PLAN YEAR 2006-2007**
(Karen Breslin)

COMMITTEE RECOMMENDATIONS:

1. Make no changes to plan designs.
2. Delta: One-year renewal with no increase in administration fee.
3. PMI: Two-year renewal with 3.5% increase.
4. Pacific Union: Two-year renewal with 2% rate increase.

Documents provided to Committee prior to meeting: None.

PUBLIC COMMENTS:

ACTION:

- 12082005-08 **ACTION ITEM** **DETERMINATION OF DENTAL RATES AND BENEFITS FOR RETIRED EMPLOYEES FOR PLAN YEAR 2006-2007**
(Karen Breslin)

COMMITTEE RECOMMENDATIONS:

1. Make no changes to plan designs.
2. Delta: Two-year renewal with 8.8% increase
3. PMI: Two-year renewal with 3.5% increase.
4. Pacific Union: Two-year renewal with 2% rate increase.

Documents provided to Committee prior to meeting: None.

PUBLIC COMMENTS:

ACTION:

REGULAR MATTERS

- 12082005-09 **DISCUSSION ITEM** **PRESENTATION OF AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2004-2005**
(KPMG LLP, Jamie Austin and Tess Navarro)

Documents provided to Board prior to meeting: (1) Audited Financial Statements for Fiscal Year 2004-2005; (2) Presentation of Audit Results prepared by KPMG LLP; and (3) Presentation and charts prepared by Jamie Austin and Tess Navarro.

PUBLIC COMMENTS:

- 12082005-10 **DISCUSSION
ITEM** **RECONCILIATION OF RETROSPECTIVE REVIEW OF RATE CALCULATION FOR CITY HEALTH PLAN FOR FISCAL YEAR 2004-2005 (AS PRESENTED BY TOWERS PERRIN ON OCTOBER 13, 2005) WITH AUDITED FINANCIAL STATEMENTS FOR SUCH FISCAL YEAR**
(Tess Navarro)

Documents provided to Board prior to meeting: Report prepared by Tess Navarro.

PUBLIC COMMENTS:
- 12082005-11 **ACTION ITEM** **APPROVAL OF FINANCIAL REPORTS FOR OCTOBER 2005 AND UPDATE ON FUTURE IMPROVEMENTS TO THE REPORTS FOR THE CHARTER BENEFITS FUND AND THE NON-CHARTER BENEFITS FUND** (Tess Navarro):

STAFF RECOMMENDATION: Approve Reports.

Documents provided to Board prior to meeting: (1) Draft Report for the General Administrative Fund, in the format presented at the meeting of November 10, 2005; (2) Draft Report for the Charter Benefits and the Non-Charter Benefits in the combined format in use for Fiscal Year 2004-2005; and (3) Draft Claims Activity Report.

PUBLIC COMMENTS:

ACTION:
- 12082005-12 **ACTION ITEM** **REPORT ON RESULTS OF VENDOR PERFORMANCE APPRAISAL OF UNITED HEALTHCARE AND APPROVAL OF VENDOR REPORT CARD** (Bart Duncan)

STAFF RECOMMENDATION: Approve Vendor Report Card.

Documents provided to Board prior to meeting: Draft Vendor Report Card.

PUBLIC COMMENTS:

ACTION:
- 12082005-13 **DISCUSSION
ITEM** **REPORT ON IMPLEMENTATION OF PLAN FOR OBTAINING MEDICARE PART D SUBSIDIES AND COORDINATION OF MEMBER COMMUNICATIONS**
(Bart Duncan)

Documents provided to Board prior to meeting: None.

PUBLIC COMMENTS:

- **12082005-14** **DISCUSSION
ITEM** **UPDATED STATUS REPORT ON CONTRACTS FOR
CURRENT VENDORS TO THE HEALTH SERVICE
SYSTEM** (Gina Roccanova)

*Documents provided to Board prior to meeting: Chart prepared by
City Attorney's Office outlining status of each contract.*

PUBLIC COMMENTS:
- **12082005-15** **DISCUSSION
ITEM** **REPORT ON NETWORK AND HEALTH PLAN ISSUES (IF
ANY)** (Respective Plan Representatives)

 - *Kaiser*
 - *Blue Shield*
 - *Health Net*
 - *United HealthCare (City Health Plan)*

Documents provided to Board prior to meeting: None.

PUBLIC COMMENTS:
- **12082005-16** **DISCUSSION
ITEM** **OPPORTUNITY TO PLACE ITEMS ON FUTURE
AGENDAS**

PUBLIC COMMENTS:
- **12082005-17** **DISCUSSION
ITEM** **OPPORTUNITY FOR THE PUBLIC TO COMMENT ON
ANY MATTERS WITHIN THE BOARD'S JURISDICTION**

PUBLIC COMMENTS:
- **ADJOURN**

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Commission Secretary, Arnetta Brown, for further assistance at (415) 554-1727.

HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE

<http://hss.sfgov.org>

DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Commission Secretary, Arnetta Brown, at (415) 554-1727 or by email at arnetta.brown@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact [Adele Destro](#) by mail to [Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689](#); by phone at 415 554 7724; by fax at 415 554 7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2200; fax (415) 581-2317; web site www.sfgov.org/ethics.

SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its' committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.