

# NOTICE AND AGENDA

## Regular Meeting

Thursday, October 13, 2005  
1:00 PM

City Hall, Room 416  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94103

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**      President Scott Heldfond  
Vice President James Deignan  
Commissioner Karen Breslin  
Supervisor Sean Elsbernd  
Commissioner Sharon Johnson  
Commissioner Mitch Katz, M.D.  
Commissioner Claire Zvanski

**10132005-01**      **ACTION ITEM**      **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**

- Regular Meeting of September 8, 2005

STAFF RECOMMENDATION: Approve Minutes.

*Documents provided to Board prior to meeting: Draft minutes.*

PUBLIC COMMENTS:

ACTION:

**10132005-02**      **DISCUSSION ITEM**      **PRESIDENT'S REPORT** (Scott Heldfond):

*Documents provided to Board prior to meeting: None.*

PUBLIC COMMENTS:

**10132005-03**      **DISCUSSION ITEM**      **COMMITTEE REPORTS:**

- Rates and Benefits Committee (Karen Breslin)
- Rules Committee (Claire Zvanski)

*Documents provided to Board prior to meeting: Schedule for Rates and Benefits Committee Meetings.*

PUBLIC COMMENTS:

**10132005-04**      **DISCUSSION ITEM**      **DIRECTOR'S REPORT** (Bart Duncan):

- 10-County Survey Initiated
- Update on Communications Manager Position
- Update on Current HSS Phone and Lobby Service
- Plans for Telephone System Improvements
- Staff Training Initiatives
- Update on Uniprise Performance Review

*Documents provided to Board prior to meeting: None.*

PUBLIC COMMENTS:

- 10132005-05      **DISCUSSION ITEM**      **REPORT ON STATUS OF EFFORTS TO RETAIN CONSULTANT TO RECOMMEND AND FACILITATE THE DEVELOPMENT OF GOVERNANCE BEST PRACTICES FOR THE BOARD** (*Bart Duncan*)

*Documents provided to Board prior to meeting: None.*

PUBLIC COMMENTS:

- 10132005-06      **DISCUSSION ITEM**      **REPORT ON STATUS OF AUDIT FOR FISCAL YEAR 2004-2005** (*Jamie Austin*)

*Documents provided to Board prior to meeting: None.*

PUBLIC COMMENTS:

- 10132005-07      **ACTION ITEM**      **APPROVAL OF FINANCIAL REPORTS FOR AUGUST 2005 AND UPDATE ON FUTURE IMPROVEMENTS TO THE REPORTS FOR THE CHARTER BENEFITS FUND AND THE NON-CHARTER BENEFITS FUND** (*Tess Navarro*):

STAFF RECOMMENDATION: Approve Reports.

*Documents provided to Board prior to meeting: (1) Draft Report for the General Administrative Fund, in the format presented at the meeting of September 8, 2005; and (2) Draft Report for the Charter Benefits and the Non-Charter Benefits in the combined format in use for the prior fiscal year.*

PUBLIC COMMENTS:

ACTION:

- 10132005-08      **DISCUSSION ITEM**      **RETROSPECTIVE EVALUATION AND REVIEW OF RATE CALCULATION FOR CITY HEALTH PLAN FOR THE FOLLOWING FISCAL YEARS** (TOWERS PERRIN, WITH EPILOGUE BY TESS NAVARRO RE RECONCILIATION WITH HSS FINANCIAL STATEMENTS):

- 2004-2005
- 2003-2004
- 2002-2003
- 2001-2002

*Documents provided to Board prior to meeting: New report prepared by Towers Perrin (supersedes report presented at meeting of September 8, 2005).*

PUBLIC COMMENTS:

- 10132005-09      **DISCUSSION ITEM**      **REPORT ON PLANS FOR OBTAINING MEDICARE PART D SUBSIDIES AND UPCOMING COMMUNICATIONS WITH MEMBERS**

**REGARDING MEDICARE PART D** (*Jeffrey Hildebrant*)

*Documents provided to Board prior to meeting: Sample of letter to HSS members eligible for Medicare.*

PUBLIC COMMENTS:

- 10132005-10**                      **DISCUSSION ITEM**                      **UPDATED STATUS REPORT ON CONTRACTS FOR CURRENT VENDORS TO THE HEALTH SERVICE SYSTEM** (*Gina Roccanova*)

*Documents provided to Board prior to meeting: Chart prepared by City Attorney's Office outlining status of each contract.*

PUBLIC COMMENTS:

- 10132005-11**                      **DISCUSSION ITEM**                      **REPORT ON NETWORK AND HEALTH PLAN ISSUES (IF ANY)**  
(*Respective Plan Representatives*):

- *Kaiser*
- *Blue Shield*
- *Health Net*
- *United Health Care (City Health Plan)*

*Documents provided to Board prior to meeting: None.*

PUBLIC COMMENTS:

- 10132005-12**                      **ACTION ITEM**                      **APPROVAL OF RESOLUTION OF COMMENDATION FOR DIANA M. FERRARI UPON HER RETIREMENT** (*Bart Duncan*):

STAFF RECOMMENDATION: Approve Resolution.

*Documents provided to Board prior to meeting: Draft resolution.*

PUBLIC COMMENTS:

ACTION:

- 10132005-13**                      **DISCUSSION ITEM**                      **OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS.**

PUBLIC COMMENTS:

- 10132005-14**                      **DISCUSSION ITEM**                      **OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION.**

PUBLIC COMMENTS:

- ADJOURN**

## **SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT**

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Commission Secretary, Arnetta Brown, for further assistance at (415) 554-1727.

## **HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE**

<http://hss.sfgov.org>

## **DISABILITY ACCESS**

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Commission Secretary, Arnetta Brown, at (415) 554-1727 or by email at [arnetta.brown@sfgov.org](mailto:arnetta.brown@sfgov.org) at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## **KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact [Adele Destro](#) by mail to [Interim](#) Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

#### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2200; fax (415) 581-2317; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

#### **SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS**

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its' committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.