

PUBLIC COMMENTS:

Section 1 – Board Governance

- 08112005-03 **ACTION ITEM** **REPORT ON STATUS OF EFFORTS TO RETAIN CONSULTANT TO RECOMMEND AND FACILITATE THE DEVELOPMENT OF GOVERNANCE BEST PRACTICES FOR THE BOARD AND POSSIBLE AUTHORIZATION FOR STAFF TO WORK WITH CONTROLLER'S OFFICE TECHNICAL PROJECTS GROUP TO ISSUE APPLICABLE RFP** *(Controller's Office)*
- STAFF RECOMMENDATION: Authorize staff to work with the Controller's Office Technical Projects Group (which will provide funding) to issue RFP.
- Documents provided to Board prior to meeting: None.*
- PUBLIC COMMENTS:
- ACTION:
- 08112005-04 **ACTION ITEM** **DETERMINATION OF COMMITTEE STRUCTURE FOR THE FOLLOWING BOARD COMMITTEES***(Bart Duncan):*
- Rates and Benefits
 - Rules
- STAFF RECOMMENDATION: Structure each of the above committees as committees of the whole pending completion of the governance work described in Item 03 above or until further Board action, and direct the City Attorney to prepare revised Rules and Regulations, as necessary, for consideration at the September Board meeting.
- Documents provided to Board prior to meeting: None.*
- PUBLIC COMMENTS:
- ACTION:
- 08112005-05 **DISCUSSION ITEM** **REPORT BY CITY ATTORNEY ON THE BOARD'S OVERSIGHT AND FIDUCIARY OBLIGATIONS CONCERNING THE BENEFITS ADMINISTERED BY THE HEALTH SERVICE SYSTEM** *(Gina Roccanova)*
- Documents provided to Board prior to meeting:*
- *Charter Sections 12.100 et seq. and A8.420 et seq. relating to the Medical Benefits;*
 - *Charter Section 4.102 and pages 8 and 9 of the 2005 Good Government Guide issued by the City Attorney's Office; and*
 - *Chart prepared by City Attorney's Office outlining the group of Charter provisions above that apply to current benefits.*
- PUBLIC COMMENTS:

Section 2 – Financial Reporting

- 08112005-06 **DISCUSSION
ITEM** **REPORT ON STATUS OF AUDIT FOR FISCAL YEAR
2004-2005** (*Jamie Austin*)
- Documents provided to Board prior to meeting: None.*
- PUBLIC COMMENTS:
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- 08112005-07 **DISCUSSION
ITEM** **REPORT ON PLANS FOR IMPROVED FINANCIAL
REPORTING TO THE BOARD REGARDING THE
FOLLOWING FUNDS** (*Tess Navarro*):
- *General Fund Administrative Budget for the Department*
 - *Charter Trust Fund*
 - *Negotiated Benefits Fund*
- Documents provided to Board prior to meeting: Proposed format for reports regarding each of the above funds.*
- PUBLIC COMMENTS:

Section 3 – Actuarial and Consulting Services

- 08112005-08 **DISCUSSION
ITEM** **EVALUATION AND REVIEW OF RATE
CALCULATION FOR CITY HEALTH PLAN FOR
FISCAL YEAR 2004-2005** (*Towers Perrin*)
- Documents provided to Board prior to meeting: Report from Towers Perrin on Rate Calculation for Fiscal Year 2004-2005, including reconciliation of differences between calculated rates and actual claim expenditures.*
- PUBLIC COMMENTS:
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- 08112005-09 **DISCUSSION
ITEM** **OVERVIEW OF PLAN TO DISCUSS RESERVE
CALCULATION METHODOLOGIES, INCLUDING
FUTURE OVERVIEW OF THE NATIONAL
ASSOCIATION OF INSURANCE COMMISSIONER'S
RISK-BASED CAPITAL (RBC) METHOD RECENTLY
UTILIZED BY CALPERS TO REVISE ITS RESERVE
POLICY AND THE POTENTIAL IMPACT OF SUCH
METHODOLOGY ON THE CALCULATION OF
FUTURE RESERVES** (*Towers Perrin*)
- Documents provided to Board prior to meeting: Overview prepared by Towers Perrin of Reserve Setting Background and Plan for Future Discussion.*
- PUBLIC COMMENTS:
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- 08112005-10 **DISCUSSION
ITEM** **REPORT ON STATUS OF APPLICATION FOR
MEDICARE PART D REIMBURSEMENT AND
UPDATE ON ONGOING APPLICATION AND
REPORTING REQUIREMENTS** (*Towers Perrin*)
- Documents provided to Board prior to meeting: Timetable with key*

milestone dates for application and reporting process.

PUBLIC COMMENTS:

- 08112005-11 **DISCUSSION ITEM** **OVERVIEW OF UTILIZATION DATA CURRENTLY AVAILABLE TO THE HEALTH SERVICE SYSTEM AND PRESENTATION OF CONSOLIDATED UTILIZATION DATA FOR THE MEDICAL PLANS FOR FISCAL YEAR 2004-2005** (*Towers Perrin*)

Documents provided to Board prior to meeting: Report from Towers Perrin containing the overview and consolidated utilization data described above.

PUBLIC COMMENTS:

<i>Section 4 – Vendor Relationships</i>

- 08112005-12 **DISCUSSION ITEM** **STATUS REPORT ON CONTRACTS FOR CURRENT VENDORS TO THE HEALTH SERVICE SYSTEM**

(Bart Duncan)

Documents provided to Board prior to meeting: Chart prepared by HSS Staff outlining status of each contract.

PUBLIC COMMENTS:

- 08112005-13 **ACTION ITEM** **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF SCHEDULE FOR ISSUING RFPs OVER THE NEXT TWO YEARS** (*Bart Duncan*)

STAFF RECOMMENDATION: Approve Schedule.

Documents provided to Board prior to meeting: Draft schedule.

PUBLIC COMMENTS:

ACTION:

- 08112005-14 **ACTION ITEM** **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF SCHEDULE FOR PRESENTATION OF PERFORMANCE REVIEWS OF VENDORS** (*Bart Duncan*)

STAFF RECOMMENDATION: Approve Schedule.

Documents provided to Board prior to meeting: Draft schedule.

PUBLIC COMMENTS:

ACTION:

- 08112005-15 **DISCUSSION ITEM** **REPORT ON NETWORK AND HEALTH PLAN ISSUES (IF ANY)** (*Respective Plan Representatives*):

- *Kaiser*
- *Blue Shield*
- *Health Net*
- *United Health Care (City Health Plan)*

Documents provided to Board prior to meeting: None.

PUBLIC COMMENTS:

Section 5 – Customer Service

- 08112005-16 **DISCUSSION ITEM** **REPORT ON CURRENT STATE OF CUSTOMER SERVICE AND RECOMMENDATIONS FOR POSSIBLE ENHANCEMENTS** *(Bart Duncan)*

Documents provided to Board prior to meeting: Customer Service Statistics.

PUBLIC COMMENTS:

- 08112005-17 **DISCUSSION ITEM** **REPORT FROM CITY ATTORNEY’S OFFICE ON USE OF TRUST FUNDS FOR EXPENSES IN CONNECTION WITH OBTAINING AND DISSEMINATING INFORMATION REGARDING PLAN BENEFITS AND COSTS THEREOF** *(Gina Roccanova)*

Documents provided to Board prior to meeting: Charter Section A8.423.

PUBLIC COMMENTS:

- 08112005-18 **ACTION ITEM** **AUTHORIZATION OF STAFF TO BRING SPECIFIC PROPOSALS TO BOARD IN SEPTEMBER FOR TRUST FUND EXPENDITURES TO IMPROVE OBTAINING AND DISSEMINATING INFORMATION TO MEMBERS** *(Bart Duncan)*

STAFF RECOMMENDATION: Grant Authorization

Documents provided to Board prior to meeting: None.

PUBLIC COMMENTS:

ACTION:

Section 6 – Relationships with Partner Employers

- 08112005-19 **ACTION ITEM** **APPROVAL (SUBJECT TO APPROVAL OF COMMUNITY COLLEGE BOARD OF TRUSTEES) OF WITHDRAWAL BY THE COMMUNITY COLLEGE DISTRICT FOR FISCAL YEAR 2006-2007 FROM THE FLEXIBLE SPENDING ACCOUNTS ADMINISTERED BY THE HEALTH SERVICE SYSTEM** *(Peter Goldstein)*

STAFF RECOMMENDATION: Approve Withdrawal, Subject to Approval of the Board of Trustees of the Community College District.

Documents provided to Board prior to meeting: Report from HSS on effect of such withdrawal.

PUBLIC COMMENTS:

ACTION:

- 08112005-20 **DISCUSSION ITEM** **REPORT FROM THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT OF KEY ISSUES AND CONCERNS** *(Matt Hansen)*.

Documents provided to Board prior to meeting: None.

PUBLIC COMMENTS:
- 08112005-21 **DISCUSSION ITEM** **OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS.**

PUBLIC COMMENTS:
- 08112005-22 **DISCUSSION ITEM** **OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION.**

PUBLIC COMMENTS:
- **ADJOURN**

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Commission Secretary, Arnetta Brown, for further assistance at (415) 554-1727.

HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE

<http://hss.sfgov.org>



DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place , Room 416. The closest accessible BART Station is Civic Center , three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop , and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center . For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Commission Secretary, Arnetta Brown, at (415) 554-1727 or by email at arnetta.brown@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact [Adele Destro](#) by mail to [Interim](#) Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2200; fax (415) 581-2317; web site www.sfgov.org/ethics.

SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its' committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.