

April 14, 2005

Health Service Board

Minutes

Regular Meeting

Thursday, April 14, 2005

1:00 PM

City Hall, Room 416

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94103

Call to Order		
Pledge of Allegiance		
Roll Call	President, Scott Heldfond, Excused Vice President Karen Breslin Commissioner James Deignan Commissioner Mitch Katz, M.D., (Arrived at 1:15 PM) Commissioner Aleeta Van Runkle Commissioner Claire Zvanski	
04142005-01	Action Item	Approval (With Possible Modifications) of the Minutes of the Following Meetings: • <i>Regular Meeting of February 10, 2005</i> • <i>Special Meeting-Closed Session of March 10, 2005</i> • <i>Regular Meeting of March 10, 2005</i> Staff Recommendation: Approve draft minutes Documents provided to Board prior to meeting: <i>Draft Minutes of the HSB Regular and Closed Session Meetings.</i> Public Comments: Action: Motion was moved and seconded to approve the draft HSB Regular and Special Meeting minutes. Motion passed 4 to 0.
04142005-02	Discussion Item	Reports Of Health Service System Staff and Legal Counsel Regarding the Following Matters: Administration (Jeff Hildebrant) • The Board received the City Health Plan Claims History for July 2004-February 2005. This report is attached as Schedule #1 . • Health Service Board Election is on track and the update regarding the mailing of election ballots to the active and retired employees can

		<p>be found on the HSS website: http://hss.sfgov.org</p> <ul style="list-style-type: none"> • Interviews for the 1675 Fiscal Office position were done last Wednesday and the consideration of candidates have been narrowed down to two by the interview panel. The interview panel consisted of the following persons: Jeffrey Hildebrant, HSS Deputy Director, Jamie Austin, of DHR, and Peg Stevenson from the Controller's Office. The commissioners will be updated of the interview progress (i.e. reference check and final decision). • Mr. Hildebrant stated that the budget process is ongoing with the Mayor's Budget Office and the most obvious changes in the HSS budget have resulted in a significant decrease in the DTIS budget. The Board will be updated on this process before a final budget is submitted. • The Mail House telephoned Mr. Hildebrant this morning and informed him that they underestimated the job size for mailing out the Open Enrollment packets. As a result, there will be a delivery delay of approximately 50,000 OE packets to members. Mr. Hildebrant stated that 10,000 packets were already mailed and everyone should have their packets by late next week. Hard copies of OE packets are also available for pick-up at the HSS Office, 1145 Market Street, and will be available on the HSS website by the end of the week. Electronic copies of the OE packet will to sent to the School District and the Community College District. The Open Enrollment period is from April 18, 2005 through May 13, 2005. <p>Budget</p> <p>Legal update: None</p> <p>HSB President's update (Scott Heldfond)- Deferred to next meeting</p> <p>Public Comments: None</p>
04142005-03	Discussion/With Possible Action Item	<p>Health Service Board Committee Reports:</p> <p>Budget & Finance Committee (James Deignan)- No report</p> <p>Rates and Benefits Committee- Claire Zvanski</p> <ul style="list-style-type: none"> • Commissioner Zvanski and Roland Mittica of Towers Perrin attended the Board of Supervisors' Finance Committee meeting and the rates and benefits and the 10 County Survey Amount for the HSS was approved with a 11 to 0 vote. <p>Motion to Approve Rates and Benefits Committee Draft Minutes</p> <ul style="list-style-type: none"> • The draft minutes for the Rates and Benefits Committee meeting for February 8, 2005 was presented as the last committee item of business for this fiscal year (2005-06). This report is attached as Schedule #2. Commissioner Zvanski recommended approval of these minutes so that the Committee will be able to start the next plan year with a new and current format.

		<p>Public Comments: None</p> <p>Action: Moved and seconded by the Board to approve the draft Rates and Benefits Committee minutes with recommended amendments. Motion passed 5 to 0.</p> <p>Rules Committee (Aleeta Van Runkle)</p> <ul style="list-style-type: none"> The Rules Committee had their second meeting on March 22, 2005 and out of that meeting two possible action items were developed: <ul style="list-style-type: none"> 1. Rule: Part 11 (B) (5)- amendment addressing the eligibility of surviving spouses and domestic partners and their dependants. The Rules Committee developed a proposed amendment after much discussion on how it would work. The Committee decided to have the rule refined and revised by staff before putting it back on the next Rules meeting agenda. 2. Rule: Part 1 (D) regarding other public agencies (outside the City and County of San Francisco). The next Rules Committee meeting will be on April 22, 2005, 10:00 AM, in Hearing Room 416. <p>Public Comments: None</p>
04142005-04	Action Item	<p>Consideration, Possible Modification and Possible Adoption of an Amendment to the Health Service Board Rules and Regulations: Participation in the Health Service System by Public Agencies other than the City and County of San Francisco.</p> <p>Recommendation of the Rules Committee: Adopt amendment</p> <ul style="list-style-type: none"> The Board received the Draft Rule I(D) - Other Public Agencies, which is attached as Schedule #3. Commissioner Aleeta Van Runkle confirmed that Commissioner Zvanski has received many requests from other agencies for additional time to comment and discuss this rule before adoption of changes is voted on by the Full Board. <p>Public Comments:</p> <ul style="list-style-type: none"> Clara Starr of City College of San Francisco requested postponement of this amendment until the Board for City College have a chance to review and study the rule amendments. Michelle Modena, Chief Administration Officer for the SF Unified School District, requested postponement of any action on these amendments because the SD would like to become more committed and participate in the discussions of these rule amendments with the HSB and the Rules Committee. Also the SD has not had the opportunity to share any of these rule changes with the School

		<p>Superintendent and Board.</p> <ul style="list-style-type: none"> • Commissioner Aleeta Van Runkle agreed with Commissioner Zvanski's proposal to postpone action of this item for at least two months and to send it back to the Rules Committee and give all of the various organizations and departments a chance to participate in the hearing process, which will include discussion, any remaining issues. Discussions that will lead to recommended amendments to the Rule amendments would be made during the Rules Committee before it is presented to the Full Board. • Roland Mittica remained the Board of the importance of ability of adding or deleting agencies to see the effects of the impact (demographics) on the cost of the plan, and make sure that the retirees can either go or stay with the group. <p>Motion</p> <ul style="list-style-type: none"> • Commissioner Aleeta Van Runkle motioned to continue agenda Item #4 in the direction of this staff who will work closely with Towers Perrin and the representatives from the Community College District and the San Francisco School District during the rule amendment process. <p>Action: Motion was moved and seconded by the Board to continue agenda Item #4 in the direction of this staff to work closely with Towers Perrin and the representatives from the Community College District and the San Francisco School District during the rule amendment process. Motion passed 5 to 0.</p>
04142005-05	Action Item	<p>Presentation and Acceptance (With Possible Modifications) of Regular Financial Report of HSS Finance (Jamie Austin).</p> <ul style="list-style-type: none"> • The Board received the <i>Activity for HMOs and City Health Plan, February 2005</i>, which is attached as Schedule #4. The report shows that there isn't any activity in the transgender benefits because they are handled by the HMOs (Kaiser, Health Net, and Blue Shield). However, there is cash in the transgender sub fund (\$61,192) even though there isn't any revenue coming in the current year or expenditures out of the sub fund. The cash amount represents the interest from July 2004 through February 2005. <p>Staff Recommendation: Accept report</p> <p>Public Comments: None</p> <p>Action: Moved and seconded by the Board to approve the financial report. Motion approved 5 to 0.</p>
04142005-06	Discussion Item	<p>Proposition C - Planning and Implementation</p> <p>Transition Update</p> <ul style="list-style-type: none"> • Applications have been received for the Health Service System Director position and the Board is preparing for a closed session meeting announcement and proceed with the interviews and the

		<p>hiring process</p> <p>Public Comments:</p> <ul style="list-style-type: none"> Michelle Modena stated that an occasional letter regarding the HSS transition process would be greatly appreciated by the School District as well as other interested clients. Commissioner Zvanski stated that the target date for the HSS to be an independent department is by July 1, 2005.
04142005-07	Discussion Item	<p>Reports On Network and Health Plan Issues (Network and Health Plan Representatives).</p> <ul style="list-style-type: none"> Joanne Haggerty announced that with great sadness, she has resigned from Health Net after 10 years of service and during this time she has worked with six deputy directors, five assistant deputy district attorneys, four new commissioners, five supervisors and two commissioners' assistants. Ms. Haggerty stated that Ms. Lorena Lance who has worked with the HSS account for over six years will be available for assistance until a new Accounts Manager is selected by Health Net. George Anderson, Vice President will be available as well and his business cards will be distributed to the Board after the meeting. Ms. Haggerty announced that she accepted a new position at Kaiser and will be handling federal employees program for the state of California and she enjoyed working with the HSB, HSS, and Towers Perrin. The Board agreed that things will not be the same and will greatly miss her presence. Kathy Hajopolous of United Health Care clarified to Commissioner Breslin and the Board that the Uniprise representative was prompt when he arrived at the Open Enrollment location at 1:00 PM. She stated that an email was sent informing them of the time to be at the OE site and to come early and have their set-up complete by 1 PM. They were not informed that the meeting would be a big meeting with a large turnout of retirees (approximately 200) who wanted detailed information regarding the health plan. Jeffrey Hildebrant stated that he sent an email to all the vendors informing them that the start time for OE was at 1:00 PM and he did not know why the other vendors came at 11:00 AM. The people at the meeting refused to accept printed handouts regarding the plan. Commissioner Breslin stated that that the biggest problem and complaint that the retirees have is reading the statements. Ms. Hajopolous apologized for the problem and agreed that the statements are difficult for anyone to read, not just retirees and those efforts are being made to collect as much information as possible to improve the process and recommendations and suggestions are welcomed. Commissioner Aleeta Van Runkle stated that the Board owes Kathy Hajopolous an apology for the Open Enrollment miscommunication and the fact that the confusion was not her fault. She recommended a meeting between the staff and vendors be arranged to discuss the health plan issues. <p>Public Comments:</p> <ul style="list-style-type: none"> Claire Dunn, Teachers Assoc., stated that the bill payment format

		<p>was the biggest complaint at the OE site and most people were happy members of Plan 1 and pleased with their providers.</p> <ul style="list-style-type: none"> • Jean Thomas, retiree, stated that she appreciated Joanne Haggerty of Health Net because she was always available and a terrific person to know.
04142005-08	Discussion Item	<p>Opportunity To Place Items On Future Agendas.</p> <ul style="list-style-type: none"> • Rules amendment-June-July 2006 • Medicare Prop D <p>Public Comments: None</p>
04142005-09	Discussion Item	<p>Opportunity For The Public To Comment On Any Matters Within The Board's Jurisdiction.</p> <p>Public Comments: None</p>
Adjourn		
1:56 PM		

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Commission Secretary, Arnetta Brown, for further assistance at (415) 554-1727.

HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE

<http://hss.sfgov.org>

DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Commission Secretary, Arnetta Brown, at (415) 554-1727 or by email at arnetta.brown@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2200; fax (415) 581-2317; web site www.sfgov.org/ethics.

SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its' committee meetings.

- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.

- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.